

AUTOMATIC SPRINKLER IMPAIRMENT NOTIFICATION

Instructions for Automatic Sprinkler Impairment Report – F.4105:

- [Download Automatic Sprinkler Impairment Report – F.4105](#)

Automatic Fire Protection Systems is a “protective condition” of your insurance policy. The purpose of that condition is to ensure that protective conditions are maintained. The reporting of sprinkler impairments is a condition of the contractual agreement between the LUA and you. An inoperable system is a breach or violation of the condition. Failure to report impairments may result in non-payment for any loss or damage, if prior to the loss you knew of the impairment and failed to notify the LUA.

The form Automatic Sprinkler Impairment Report (F.4105) is to be used to document the necessary impairment information. The form is designed to be completed by you and forwarded to the appropriate servicing office by fax or e-mail.

If you choose to send the form (F.4105) **via e-mail**, the following procedures apply:

1. Download the form (F.4105) and select the appropriate office, telephone and fax numbers, and enter appropriate e-mail address.
2. **Complete the top and Part I** sections of the Automatic Sprinkler Impairment Report,
3. Save the form,
4. Send the form (F.4105) to the selected office as an email attachment.
5. When the sprinkler system has been restored, **complete Part II** of the Automatic Sprinkler Impairment Report and forward the form and send via e-mail attachment.

If you choose to send the form (F.4105) **by fax**:

1. Download the form (F.4105) and select the appropriate office, telephone and fax numbers,
2. **Complete the top and Part I** sections of the Automatic Sprinkler Impairment Report,
3. Print the form,
4. Send the form (F.4105) to the selected office by fax,
5. When the sprinkler system has been restored, **complete Part II** of the Automatic Sprinkler Impairment Report and forward the form by fax.

Please make sure to check the appropriate boxes for the precautions taken while the sprinkler system is impaired.

It is also important to notify LUA once the sprinkler system has been restored.

If you have any questions, please contact your Loss Prevention Representative.